



# JCC Birthday Party Reservation Form



**PLEASE PRINT**

**Date of Application:** \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Name & Age of Birthday Child: \_\_\_\_\_/\_\_\_\_\_

Street Address: \_\_\_\_\_ City/ Zip code: \_\_\_\_\_

Work Number: \_\_\_\_\_ Cell Number: \_\_\_\_\_ Email: \_\_\_\_\_

Approx. # of Guests: \_\_\_\_\_ Date Desired: \_\_\_\_\_

**Rates:**

All rates are based on a two (2) hour party. Depending on the type of party selected, this may include the gym and/or pool, 2 party specialists, a lifeguard and if necessary, equipment.

A \$ 100.00 non-refundable deposit is REQUIRED to secure the date. The remaining payment is due on the day of the party.

DEPOSIT RECEIVED

Date/ Amount: \_\_\_\_\_/\_\_\_\_\_

**Time: (Please check one)**

\_\_\_\_\_ Saturday 1:30-3:30pm \*\*Additional Time: \$100.00 per hour\*\*

\_\_\_\_\_ Sunday 1:30-3:30pm

**Party Type:**

Select one of the following parties:

\*Any extras are an additional fee.

- \$ 250 Family Members
- \$ 300 Child/ Youth Members
- \$ 350 Non-Members

**Type of Party**

**Description of Party**

Swim/ Sports Ages 4 & up. Spend 40 minutes in the gym participating in supervised activities & 40 minutes in the pool.

Swim Ages 5 & up. Spend 80 minutes in the pool participating in supervised activities.

Sports Ages 4 & up. Spend 80 minutes of high energy sports games, including soccer, t-ball, floor hockey, kickball, gymnastics or basketball.

**EXTRA:**

Additional Staff Any additional staff or lifeguards required  
Number of Additional staff \_\_\_\_\_ x \$30 = \$ \_\_\_\_\_

Additional Children An additional charge of \$10 per child for parties that exceed 15 children.  
Number of additional children \_\_\_\_\_ x \$10 = \$ \_\_\_\_\_

**Gratuity:** If you feel that the party representative(s) have provided outstanding service gratuity would be appreciated.

**Please read the following information before signing the contract:**

Birthday Party Rules and General Information

1. The Community Campus will provide a party specialist to supervise and execute the party.
2. The JCC Boardroom or a classroom will be available for use 15 minutes prior to the party time to the party hosts only. Guests may not enter the designated party site prior to the start of the party.
3. The adult(s) name(s) in the party contract assume responsibility for any damages to the facility which occur as a result of the birthday party group's use of the facility.
4. The Community Campus shall not be responsible for any accident or injury to any person using the pool.
5. The host(s) is responsible for providing all food, cakes/treats, party favors and/or decorations. The Community Campus can provide basic paper plates, napkins and utensils (All White). Parties **MUST ADHERE TO KOSHER STANDARDS**. All dairy and vegetarian meals are acceptable.
6. All guests must adhere to building room rules (when applicable) and regulations. The Community Campus reserves the right to charge an additional rental fee if guests do not leave the building/ party in a timely fashion.
7. An additional charge of \$10.00 per child guest will be charged for parties exceeding 15 children. Only infant children who are in attendance but not participating in party activities are excluded from this additional guest fee. The Community Campus reserves the right to charge \$5.00 per adult when the number of adults attending the party exceeds 20 people.
8. For parties larger than 15 children, an additional staff member may be required at the discretion of the party coordinator.
9. Deposits are **NON-REFUNDABLE** and **NON-TRANSFERABLE**.

**OVERTIME RATE**

There is a charge of \$ 150.00 per hour should the birthday party go beyond the scheduled two (2) hour time limit.

Please Initial to acknowledge understanding of this potential charge: \_\_\_\_\_  
Initials

I have read, understand & agree to the rules and information as stated on all the pages of this birthday party contract.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date